

MOLDTRAINS

GRUPO



FERIA VALENCIA

SHIPPING INSTRUCTIONS
FERIA VALENCIA 2015

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More than 10 years of experience support our Group capabilities in terms of trade fairs & exhibitions logistics (both national and international).

In 2010, Moldtrans S.L. concentrated all its know-how on this special service by creating a specific department composed by highly skilled professionals. Our special department offers door-to-door world wide solutions.

We benefit from a tight relationship with different associations, and institutions that allow us to optimize the service to our customers in terms of international trade.

Moldtrans S.L. is already the solution for different exhibition centres country wise. Among others, our team offers:

- Documentation advising
- Transportation solutions
- Packaging solutions
- Equipment rental
- On-site personal advising
- Specialized personal support
- Insurance
- Warehousing solutions
- Temporal import status
- ATA Carnets management
- Frozen or refrigerated transport solutions
- Special transport solutions and permissions.

For any inquire regarding transport or needed documentation for the import from your warehouse to your stand at Fairs Valencia, please send your request to the following contacts:



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Fairs & Exhibitions Manager - Feria Valencia



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Moldtrans S.L.

Warehouse

Avda. de las Ferias s/n

Planta Mall, Office 101

46080 Valencia

+34 96 386 12 36

ferias@moldtrans.com

We recommend to make your bookings for machinery or workers 7 days in advance. The cancellation of these services within 24 hours before will have a cancellation fee of 80% over the tariff. In case the service has not been performed due to the absence of the client, agent or truck driver, or due to reasons beyond Moldtrans S.L control, the amount of the service will not be refunded. No time changes will be admitted once payment is done. Moldtrans is not responsible for the accessibility to the stand or for the damages due to weather conditions.

All exhibition goods by sea freight, airfreight or road freight shall be consigned on "**FREIGHT PREPAID**" basis as follow:

SHIPPER:

Exhibitor's name

Address in his country

Hall: ____ Stand: ____

CONSIGNEE:

Moldtrans S.L.

Fair: _____

Feria Valencia

Avda. de las Ferias s/n

46080 Valencia

TL.+34 96 386 12 36

NOTIFY:

Moldtrans, S.L.

CONSIGNEE FOR DEFINITE IMPORT FOR THE INVOICES:

Moldtrans S.L.

Fair: _____

Feria Valencia

Avda. de las Ferias s/n

46080 Valencia

TL.+34 96 386 12 36

All exhibition goods must arrive to Spain no later than:



SEAFREIGHT

10 working days for FCL before the delivery day in the stand.

12 working days for LCL before the delivery day in the stand.



AIRFREIGHT

7 working days for goods with customs clearance and 3 working days for no customs clearance cargo before the delivery day in the stand.



ROADFREIGHT

If Customs procedure has to be done, our confirmation of shipment has to be received before shipping, otherwise the shipment might be stopped and delays may occur for the arrival of the shipment.

If any shipment arrives after the deadline a 25% extra surcharge will be applied in our tariff and any other charges that may be generated for this reason.

Moldtrans S.L. will not be responsible if the shipment does not arrive on time for the show if deadlines dates are not followed, and will make all possible to ensure delivery on time but no guarantee can be given.

All documentation has to be confirmed by Moldtrans S.L: before arranging any shipment.

Once you receive our confirmation over the documentation, the notifications and pre-alerts will be sent to the above contact details.



SEAFREIGHT

Pre-alerts are needed 4 days before the vessel departure.



AIRFREIGHT

Pre-alerts are needed 1 day before the flight departure.



ROADFREIGHT

Pre-alerts are needed the same day of the truck departure.

- Copy of the B/L / AWB / CMR (master and house if any).
- Departure date and expected time of arrival.
- Invoice and Packing List in Spanish or English (with unit values in EUR or US\$, total value in EUR or US\$, quantity, harmonic tariff code, weight in kg, measurements in meters, serial nº, reference nº and it must state if the shipment requires a definitive or temporary entry). If you require we can send to you our invoice model which it is at the same time a Packing List.
- Catalogues and/or photos
- Other specific documents as Certificates depends on the country of origin and type of goods.



The originals documents requires to be in our Barcelona office 3 days before the arrival of the goods, except airfreights that could arrive the same day. We will need 3 full sets for each shipment.

These required dates must be strictly followed and Moldtrans will not be responsible for the consequences or delay due to the late supply.

Warehousing has to be booked in advance before the shipment arrives into Spain, if the storage is required before the beginning of the show, or before the end of the show, if the storage is required after the end of the show.



Bear in mind there are products that could require especial documentation to import it into Spain such as dangerous goods, jewellery, food items, drinks, cosmetics, CITES, textiles, vegetables, electronic products, and others. The extra charges as quarantine, inspections, over Storage, analysis processing and others extra charges will be invoiced to the exhibitor.

Moldtrans S.L. will handle the customs formalities on the exhibitor's behalf, however, sometimes it will be needed the presence of the exhibitor at the customs buildings.

All merchandise fit for human consumption has to be shipped with an Official Health/Veterinary Certificate from the country of origin in Original.

At the arrival of the cargo to Spain, it is made a Healthy Inspection by Sanitary Customs, in order to see if it is suitable to be consumed and imported into Spain. Moldtrans will not be responsible for the decisions on the health inspection.

No cargo can be sold or make a definitive importation if there is not any Spanish company allowed to import merchandise fit for human consumption (it has to have an official Health Registration).

If it is shipped any kind of alcohol, a Certificate of Analysis has to be also done mentioning the grade of alcohol of the product.

At the arrival to Spain a temporary importation is made, as the Spanish Customs does not allow us to make a definitive importation unless there is a Spanish Exhibitor authorised to import this kind of goods.

All products not distributed at the end of the show are obliged to be re-exported to origin otherwise will be destroyed. Likewise it is required a letter mentioning how much cargo has been distributed during the show and if the left cargo is going to be re-exported back to origin. If none of the cargo is re-exported to origin, Duties & VAT and Special taxes (for alcoholic beverages) will be paid for the total imported cargo even if they have been distributed during the show as a samples.


The cases must be strong enough to avoid damages during the transportation as well as be suitable for repacking at the end of the event.

Exhibitors shall be responsible for the consequences of improper packaging.

Moldtrans S.L. will not provide any unpacking equipment such screwdrivers, hammers... so exhibitors should ensure that they bring the adequate tools to unpack and repack at the end of exhibition.

The following marking must be stuck at least on two opposite sides of each case:

NAME OF THE FAIR C/O MOLDTRANS S.L.	
Net Weight (Kgs.):	
Gross Weight (Kgs):	
Dimensions (long x wide x high) (cm.):	
Exhibitor Name:	
HALL Nº:	STAND Nº:

 Oversize or heavy exhibit applies to any single exhibit in excess of 2000 kgs or 5cbm and will be made a specific quotation in each case. Exhibitors with heavy or oversized exhibits must arrive with enough time to give instructions of the day and way of unloading and situation in the stand.

In case of heavy exhibits, they should be fixed by bolts rather than mails or screws.

Please mark the case clearly to ensure the correct positioning and indicating all lifting points, together with the centre of gravity.

Moldtrans S.L. will not provide any packing materials for returning exhibits, so exhibitors should ensure that they have adequate and appropriate packing materials for repacking at the end of exhibition.

Moldtrans S.L. will collect the empties from the stand as long as these are in perfect condition (empties must be wrapped, placed on pallets and must be Stripped/taped together when necessary) and will return them as soon as the Organisation allows us to get into the hall once show is closed. If the package is not palletized or retracted so that it can be transported without any difficult, it will be done and charged by Moldtrans S.L, minimum 35€.

Moldtrans S.L. responsibility begins with the collection of the empties at the stand and ends with their return onto the stand, regardless, whether the exhibitor is present or not.

Moldtrans S.L. will not be responsible if during the outdoor unloading and transportation into the exhibitor's booth the packages get damage due to weather conditions.

Moldtrans S.L. will not be responsible for any item left inside of the empty packages while its storage during the show without prior declaration.

Under the order of the exhibitor and as per our tariff, we will assist you in physical unpacking and installation of exhibits; however exhibitors must supervise and be responsible for these operations. For this purpose, a representative of the company must be available on-site during the move in period.

If exhibitor arrive on site later, or, instruct us to arrange unpacking or repacking unsupervised on their behalf, we shall handle these operations under the exhibitor risk.

During exhibition closing, exhibitors must also supervise the dismantling and repacking of exhibits, especially for delicate or heavy equipment. When the exhibits are repacked with used parking materials, the parking is regarded as not Langer suitable to Project the equipment against damage / moisture compare with the original.

Before the end of the show Moldtrans S.L. has to receive the return the instructions for disposal exhibits to take out from the Fair and for the customs cleared items. It has to be clearly mentioned the items disposed for selling, bonded Warehouse, consumed, given away, abandoned and in case of return transport, inform the way of transport and city of destination.

For goods from overseas countries, declaration of contents in each Package must be correct and items such as personal effects, souvenirs bought in Spain or others are absolutely not allowed to be returned together with exhibits. Violations of these regulations will result in confiscation and heavy fines imposed by the Spanish Customs.

We will start to return the stored empty cases the closing day after all visitors have left the pavilion, in order to ensure the closing of the exhibition smoothly. Those exhibitors with heavy and oversized exhibits may be required to repack their exhibits on the next day.

Moldtrans S.L. can offers local, national and International transport to any part in the World with a really good rates.

It is responsibility of each exhibitor to arrange a full transit **insurance** policy covering transport to the exhibition, during the exhibition period, and return of exhibits back to origin, including the period the exhibits are handled by us, and also ensure that transport insurance is arranged for exhibits sold locally.

We do not insure the goods without a prior request. In all transport movements, our responsibility will not exceed in any case the ones the Shipping lines, airlines, transport companies or other intermediate transport are obliged to refund, in case of damage.

All charges will be calculate as per the real weight or volume in the relation 1cbm = 333kgs, except airfreight shipments which ratio will be 1cbm = 167kgs.

Each started 1 cbm will be round up to next cbm.

All shipments have to be shipped on terms "Prepaid". If a shipment arrives on terms "Freight collect", Moldtrans S.L: will decide whether the freight is paid, and if it is there will be a surcharge of 10% over the net cost.

All **inbound charges** have to be paid to us before the arrival of the consignments in Spain to be able for us to clear customs and deliver the goods to the exhibition stand.

Outbound handling charges have to be paid before the return shipment can be effected.

All payment must be made by bank transfer, credit card or cash 48 hours before the beginning of the services. Booking of a service will be considered as cancelled if the charges has not been paid at least 48 hours before the beginning of service.

Bank Details

Beneficiary Name: Moldtrans, S.L
Bank Name: Banco BBVA S.A.
Iban: ES22 0182 5425 1101 0152 1253
Swift: BBVAESMMXXX

100% Surcharge on services offered on Saturdays, Sundays, and Bank holidays.

Customs duties and taxes, inspections, airport and port charges, agent fees or/and storage for consolidated freight, warehouse, THC, etc. will be charged at cost + 10%.
We will be pleased to issue an individual quotation for any additional service not listed in our tariff.



FERIA VALENCIA

We bring you the experience and reliability to assure the success of your trade show events

José Galvez

Fairs & Exhibitions **Feria Valencia**

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Find us at **Planta Mall, Office 101**

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